

Student Tuition Exemption Policy

Version: 1.0

Responsible University Official: Provost

Effective Date: January 1, 2019

1.0 Introduction

This policy applies to all students which includes those who may receive an exemption from an assessed fee.

2.0 Scope

This policy applies to all University assessed student fees. It governs the assessment of tuition and/or fees of any exemption requested for: a) student assessed fees governed by the Student Financial Services Fee Schedule, b) student assessed fees governed by third party contracts, or c) a mission benefit fee.

3.0 Policy Statement

1. Requests for exemption from assessed student fees must be submitted to the Provost (provost@slu.edu). Requests must include the following:
 - a rationale for the exemption
 - a description of the fee and the amount of the fee would be waived
 - a letter of support from the student advisor or any internally recognized student organization
 - the applicable academic terms for the exemption
2. Requests for tuition and/or fee exemptions must be submitted by the deadlines published annually in the University fee schedule.
3. Decisions of the Provost or the Provost's designee are final. Notice of approved exemptions will be provided to the Office of Student Financial Services and the Registrar's Office for University Records.
4. Faculty advisors of students seeking an exemption from University tuition rate are responsible for their department's department funds to pay for such University fees on behalf of the students.
5. Students completing dissertation research will be assessed tuition and fees consistent with standard practices. They will not be exempt solely on the basis of the tuition and fees waiver.

4.0 Approvals

This document is approved by:

1. Approved by 
2. Approved by 
3. Approved by Chief Financial Officer 